



St. Thomas the Apostle School presents the

# 2024 SPRINGFEST VENDOR FAIR

MAY 4, 2024 | 10:00 AM – 3:00 PM

ST. THOMAS THE APOSTLE SCHOOL | 1380 BIRD STREET, OROVILLE, CA 95965

## APPLICATION DEADLINE: Friday, March 23rd

\*Accepted vendors must be available to set up on Friday, May 3rd

<b>NAME:</b>	
<b>BUSINESS NAME:</b>	
<b>ADDRESS:</b>	
<b>PHONE NUMBER:</b>	
<b>EMAIL:</b>	
<b>WEBSITE:</b>	
<b>SELLER'S PERMIT</b> (Required for Food Vendors only)	

## BOOTH OPTIONS: Booth placement is first come, first select basic. All Booths are 8ft x 10 ft.

### BOOTH OPTIONS

Booths include one 8ft table/2 chairs

Inside Booth (\$40.00)

Outdoor Booth (\$60.00)

In the event of inclement weather vendor fee will be returned. (determined by the St. Thomas School)

### BOOTH EXTRAS

Please select the MAIN category that best represents your items:

Additional Inside Booth (\$25.00)

Additional Outside Booth (\$40.00)

Additional 8ft Tables (\$10.00 each)

Pop-Up Tents (\$25.00)

Table Cloths (\$10.00 each)

Electrical Outlet (\$10.00)

### MAIN CATEGORY

Please select the MAIN category that best represents your items:

Consultant

Retail Business

Food

Artist

Crafts

Home & Garden Décor

Jewelry

Other: \_\_\_\_\_

### DESCRIPTION OF ITEMS:

--

To pay by check, mail application fee to:

St. Thomas the Apostle School | 1380 Bird Street, Oroville, CA 95965

(530)534-6969 | office @stschool.net

## **VENDOR'S ACKNOWLEDGEMENT, AGREEMENT AND WAIVER**

- Entries are reviewed and accepted based on several criteria. All products, booth and sponsor displays must be approved by St. Thomas. We reserve the right to disallow any displays or product we deem inappropriate or in poor taste. Failure to remedy any objectionable item or activity will result in expulsion from the event.
- Vendors understands and agrees that staff may be limited and not available to assist with their booth set-up or tear down.
- All Vendors must be in place and staffed no later than 10 minutes prior to the event opening to the public. Exhibits must be open and staffed during all event hours. All exhibit structures and debris must be removed in a timely manner after the close of the event.
- Vendors agrees to confine all display and selling activity within the assigned booth space only, refraining from placing signs, goods, or other materials within or over public and/or right-of-way spaces. Exhibitor booth set-up shall be subject to approval by City staff.
- Vendors agrees to maintain the dignity and integrity of the event. St. Thomas the Apostle School/Parish reserves the right to ask any exhibitor who they feel is not acting in the best interest of the event to leave the premises.
- Vendors agrees to abide by all applicable laws, ordinances and regulations pertaining to health, fire prevention, public safety, business licenses and sales tax permits.
- Food Booth Vendors shall obtain and hold a Temporary Food Facilities Permit ("Permit") from the County of Butte Department of Health Services ("County") for the Event. A separate Permit is required for each booth location and must be posted at each location. All County food booth and sanitary requirements shall be followed.
- Vendor agrees to protect, indemnify, save and keep harmless St. Thomas the Apostle School, employees or agents thereof, forever against and from any loss, costs, damage, liability, or expense which arises out of participation in the Vendor Fair event.
- This is a rain or shine event. No refunds will be given.
- Cancellation policy - You may cancel your booth reservation 14 days prior to the event for a full refund of booth fees. If you cancel less than 14 days prior to the event or do not show to the event you will not receive a refund.

By signing below, I consent to the Terms and Conditions. Further, I understand that space and availability is limited in the Springfest Vendor Fair and reservations are on a "First Come, First Served" basis and are subject to staff approval. Therefore, filling out this application is not a guarantee of space or placement. Registration of your business/product is at St. Thomas the Apostle School's sole discretion, and we will notify approved participants of availability. I have read and accept the terms above.

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

To pay by check, mail application fee to:  
St. Thomas the Apostle School | 1380 Bird Street, Oroville, CA 95965  
(530)534-6969 | office @stschool.net